

**COLDWELL BANKER ROX REALTY**

**1919 N Trezell Road  
Casa Grande, AZ 85122  
(520) 423-8250-Office  
(520) 423-8247-Fax**

**Rental Criteria and Terms**

**Please call to verify date of availability for the property you are applying for.**

Each adult applying will require a separate application. At a minimum, all applicants must meet the below criteria, Failure to meet these criteria will result in automatic denial:

**Must have a monthly income 3 times or greater than the monthly rent**

**Must have NO prior Felony Convictions in the past 7 years**

**Must have NO prior Evictions in the past 7 years**

If you have a pet, we require additional Pet Deposit \$200.00 1<sup>st</sup> pet, \$100.00 for the second. No charge for all service animals. Security Deposit always the same amount as rent, unless owner requests different amount.

**You must provide recent Check Stubs, as proof of income, also copy of Driver's License.**

**A Non-refundable fee of \$40 for the Primary Applicant and a \$40 fee for each additional person over 18 is required for processing submitted applications.** The undersigned expressly agree that if this application is approved applicant herewith agrees to rent: this property. Processing of application shall be as timely as possible and the results may be delivered via telephone, fax or email.

I declare that the application is complete, true and correct and I herewith give my permission for anyone contacted to release the credit or personal information of the undersigned applicant to Management or their authorized Agents to verify the application information including but not limited to obtaining criminal records, contracting creditors, present or former landlords, employers and personal references, whether listed or not, at the time of the application and at any time in the future, with regard to any agreement entered in to with Management. Any false information will constitute ground for rejection of the application.

**I/We authorize the release and verification for CBRR to contact all previous landlords/property management companies to verify residential history.** This verification will include AT LEAST the following:

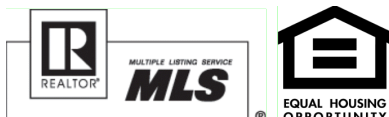
- Late Notices
- Non Compliance Notices
- Notice to vacate
- Verification of returned deposit
- Charges for damages
- Eviction from premises
- Renting to you again

\_\_\_\_\_  
Applicant Date

\_\_\_\_\_  
Applicant Date

Property Address: \_\_\_\_\_

Expected Move in Date: \_\_\_\_\_



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### Your Personal Information

Name: First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_  
Married \_\_\_\_\_ Single \_\_\_\_\_ Current Phone # \_\_\_\_\_  
Social Security # \_\_\_\_\_ DOB \_\_\_\_\_  
Email Address: \_\_\_\_\_

Name: First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_  
Married \_\_\_\_\_ Single \_\_\_\_\_ Current Phone # \_\_\_\_\_  
Social Security # \_\_\_\_\_ DOB \_\_\_\_\_  
Email Address: \_\_\_\_\_

### Information about other occupants

	Name	Relationship	Age
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____
D.	_____	_____	_____
E.	_____	_____	_____

Will a pet or service animal of any type live in the residence? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes please describe: Type \_\_\_\_\_ Weight \_\_\_\_\_ Breed \_\_\_\_\_ Age \_\_\_\_\_

### **PET DEPOSIT REQUIRED**

### **Residence Information**

Current Address \_\_\_\_\_ City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_ How Long: Years \_\_\_\_\_ Months \_\_\_\_\_  
Name of Landlord \_\_\_\_\_ Rent Amount \$ \_\_\_\_\_  
Phone # \_\_\_\_\_ Fax \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

### **If less than 2 years at your Present Address, List Previous Address Below**

Former Residence \_\_\_\_\_ City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_ How Long: Years \_\_\_\_\_ Months \_\_\_\_\_  
Landlord Name \_\_\_\_\_ Rent Amount \$ \_\_\_\_\_  
Phone # \_\_\_\_\_ Fax \_\_\_\_\_

### **Personal References**

(List 3 persons other than your relatives that we may contact to verify character)

1. Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_
2. Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_
3. Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

### **Employment**

Present Employer \_\_\_\_\_ How Long \_\_\_\_\_  
Address \_\_\_\_\_ Phone # \_\_\_\_\_  
Supervisors Name \_\_\_\_\_ Gross Monthly Income \$ \_\_\_\_\_  
Other Income \$ \_\_\_\_\_ Source \_\_\_\_\_

Previous Employer (if less than 2 years) \_\_\_\_\_ How Long \_\_\_\_\_  
Address \_\_\_\_\_ Phone # \_\_\_\_\_  
Supervisors Name \_\_\_\_\_ Gross Monthly Income \$ \_\_\_\_\_

Present Employer \_\_\_\_\_ How Long \_\_\_\_\_  
Address \_\_\_\_\_ Phone # \_\_\_\_\_  
Supervisors Name \_\_\_\_\_ Gross Monthly Income \$ \_\_\_\_\_  
Other Income \$ \_\_\_\_\_ Source \_\_\_\_\_

Previous Employer (if less than 2 years) \_\_\_\_\_ How Long \_\_\_\_\_  
Address \_\_\_\_\_ Phone # \_\_\_\_\_  
Supervisors Name \_\_\_\_\_ Gross Monthly Income \$ \_\_\_\_\_

**\*\*\*\*\*MUST BRING IN RECENT CHECK STUB (S) TO VERIFY PROOF OF INCOME\*\*\*\*\***  
**AND COPY (S) OF DRIVERS LICENSE FOR ALL APPLICANTS**

**Motor Vehicle Information**

\*\*\*\*\*List All Motor Vehicles, Including Recreational\*\*\*\*\*

	Make	Color	Model	Year	License Plate #	State
1.	_____	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____	_____

**Emergency Contact**

Person (s) to notify and person you authorize to take possession of your personal property in Case of  
Emergency:

Name: \_\_\_\_\_ Relationship \_\_\_\_\_

Phone # \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Addendum to Rental Application**

Answer All Questions for Adults and Juvenile Applicants

1. Have you or anyone (including all potential occupants) on this Application, ever been evicted, asked to leave a property, moved to avoid eviction, or moved because of any problem with a tenant or the landlord? Yes \_\_\_\_\_ No \_\_\_\_\_
  
2. Have you or anyone (including all potential occupants) on this Application, ever plead no contest to, plead guilty to or been convicted of any felony or ever plead no contest to plead guilty to, or been convicted of any misdemeanor involving alcohol, drugs, gangs, DUI, weapons, children, violence or theft (this includes any crime in the same categories plead to, convicted of, or committed by any potential juvenile occupants)? Yes \_\_\_\_\_ No \_\_\_\_\_
  
3. Are there any criminal cases currently filed or pending against you or any prospective Lessee or Occupant? Yes \_\_\_\_\_ No \_\_\_\_\_  
 If yes, please explain \_\_\_\_\_  
 (Write on the back side of this page if more room is needed)
  
4. Have you or anyone on this application ever been placed on probation, parole, released from jail or released from prison? Yes \_\_\_\_\_ No \_\_\_\_\_  
 If yes, please explain \_\_\_\_\_  
 (Write on the back side of this page if more room is needed)
  
5. Have you or anyone on this application ever been or currently are, a member of a gang or a member of a gang currently involved in any criminal activity, been arrested in the last five years, have an arrest warrant outstanding or awaiting disposition in any criminal matter?  
 Yes \_\_\_\_\_ No \_\_\_\_\_  
 If yes, please explain \_\_\_\_\_  
 (Write on the back side of this page if more room is needed)

**I/We warrant that neither I/We or any member of my/our household 1) have any criminal charges pending, 2) have no criminal charges that are in the process of being filed or awaiting to be filed by any government entity, 3) are not awaiting disposition of any criminal charge, 4) that there are no criminal charges looming in any way and 5) have not been involved in any activity that may result in an arrest or any criminal charges. I/We agree that if tenancy is accepted by landlord and any criminal charge is later learned of by Landlord, that Landlord may immediately terminate my/our tenancy by eviction or otherwise and I/We will be responsible for the attorney fees, costs, collection fees, concession payback, break lease fees, damages, other charges and rent.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Signature**



# ROX Realty

1919 N Tre kell Road  
Casa Grande, AZ 85122

[propertymgmt@roxrents.com](mailto:propertymgmt@roxrents.com)

Phone: 520-423-8250 Fax: 520-423-8247

## Resident Rental Verification Request

Company Name: \_\_\_\_\_ Fax # \_\_\_\_\_

ATTN: \_\_\_\_\_ Phone # \_\_\_\_\_

The following person(s) has applied for a home through our company. With their permission we are requesting current/previous verification of residential history.

Name (s) \_\_\_\_\_

Address \_\_\_\_\_

Date of Occupancy \_\_\_\_\_ to \_\_\_\_\_

Amount of last month rent \$ \_\_\_\_\_

### Please Answer the Following Questions – Thank You

Any Late Notices \_\_\_\_\_ If yes, how many \_\_\_\_\_

Any Non Compliance Notices \_\_\_\_\_ If yes how many \_\_\_\_\_

Did you receive proper notice to Vacate Property? \_\_\_\_\_

Did you send Non Renewal? \_\_\_\_\_

If moved out did they receive Security Deposit Back? \_\_\_\_\_

Have they ever been charged damage charges? \_\_\_\_\_

If so, did they pay damage charges? \_\_\_\_\_

Have they been evicted from the premises? \_\_\_\_\_

Would you lease to these tenants again? \_\_\_\_\_

Name of person verifying this information \_\_\_\_\_